

CONCORD TOWNSHIP BOARD OF TRUSTEES

May 9, 2018

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, May 9, 2018 at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Bart Johnson called the meeting to order at 7:00 pm. The roll was taken and attending were Trustees Bart Johnson and Joe Garrett.

Mr. Garrett moved and Mr. Johnson seconded to approve the minutes from the previous meeting. Vote: Garrett-yes, Johnson-yes.

Chairman Johnson confirmed the Fiscal Officer provided financial reports of the township. The current Cash Summary by Fund report shows the following balances: General Fund \$5,548,494.50, and Special Revenue Funds \$3,142,823.41, all totaling \$8,691,317.91.

The Fiscal Officer certified money is in the treasury and funds appropriated to cover the bills. Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders and warrants #1732-1735, 13783-13824, all totaling \$513,082.57. Vote: Garrett-yes, Johnson-yes.

Public Input

None

Old Business

Road paving is scheduled to begin May 14 or 15. Shelly Company would like to pave Clark Shaw and Cook Roads in one pull due to the narrow width of the roads. This will result in a ten minute wait in front of home driveways. Message boards will be placed at both ends of the road.

Follow up is needed on the lobby trophy case; it needs to be stained.

Mr. Garrett reached out to Patridge Surveying to begin planning the layout for the Oller cemetery expansion.

New Business

Bank statements from April 30, 2018 were reviewed and initialed.

Mr. Johnson is waiting for a response from the Prosecutor's office before having quotes prepared for the removal of the structure at the Montgomery/South Section Line Road property. Confirmation is needed that the homeowner was contacted and the township can access the property.

Fire Department

Chief Cooper recommended the township promote Kyle McIntire from part-time to full-time firefighter/EMT, allowing a two-year time frame to complete his paramedic license, with a start date of May 20, 2018, and a swearing in date of May 23, 2018. This will fill the vacancy in the department effective June 2, 2018 with the retirement of Bill Arehart. Mr. Garrett moved to approve hiring Kyle McIntire from part-time to full-time per the recommendation of Chief Cooper, pending completion of his paramedic license within 30 months. Mr. Johnson seconded this motion. Vote: Garrett-yes, Johnson-yes.

Zoning Department

Mr. Irvine reported 19 permits have been issued for May, for a total of 83 year to date.

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No responses yet from the property clean-up letters that were mailed.

The property on Dublin Road is to be cleaned up by the renters.

A developer is having a informal meeting with the Zoning Commission regarding 12 acres on Butts Road for a new design.

Mr. Irvine will be meeting with Todd from Epcon about the Yinger property tomorrow.

New Business - continued

Mr. Johnson was told by Joe Clase the Merchant Road property development has fallen through twice.

A complaint was received about an above-ground pool full of water at an unoccupied property. Mr. Irvine suggested contacting the health department.

Cleaning and re-stocking of the township building was discussed. Mr. Garrett moved and Mr. Johnson seconded to approve cleaning of the building twice per week during the months of May through August for an additional \$300 per month. Vote: Garrett-yes, Johnson-yes.

Special duty sheriff shifts were discussed to monitor summer speeding. Mr. Garrett moved to approve fifteen special duty shifts per month by the Delaware County Sheriff during the months of June, July, and August. Mr. Johnson seconded this motion. Vote: Garrett-yes, Johnson-yes.

As there was no further business, Mr. Garrett moved and Mr. Johnson seconded to adjourn. Vote: Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett

May 9, 2018

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

OLD BUSINESS

Road paving will start the 14th or 15th

Shelly would like to Pave Clark Shaw and Cook in one Pull

NEW BUSINESS

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn

CASH SUMMARY BY FUND
Concord Township [2018]

Date: 05/09/18

FUND	Starting Balance 01/01/18	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5186378.52	637903.68	0.00	0.00	5824282.20	275787.70	0.00	0.00	5548494.50
02 -MOTOR VEHICLE LICENSE TAX	31087.23	6947.86	0.00	0.00	38035.09	14491.12	0.00	0.00	23543.97
03 -GASOLINE TAX	87163.14	27248.81	0.00	0.00	114411.95	78006.72	0.00	0.00	36405.23
05 -CEMETERY	28176.33	4553.20	0.00	0.00	32729.53	11872.35	0.00	0.00	20857.18
10 -FIRE DISTRICT	932101.47	1490177.73	0.00	0.00	2422279.20	1401302.16	0.00	0.00	1020977.04
11 -ROAD DISTRICT	1851653.74	232131.78	0.00	0.00	2083785.52	56078.01	0.00	0.00	2027707.51
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	64111.39	10098.06	0.00	0.00	74209.45	60876.97	0.00	0.00	13332.48
TOTAL ALL FUNDS	8180671.82	2409061.12	0.00	0.00	10589732.94	1898415.03	0.00	0.00	8691317.91

PENDING WARRANT REPORT
Concord Township [2018]

Date: 05/09/18

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1732	186.47	V 1732	HR BUTLER, LLC	PAYROLL PROCESSING FEE 4/27/18
1733	2476.33	V 1733	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 4/27/18
1734	49807.92	V 1734	HR BUTLER, LLC	PAYROLL SALARIES 4/27/18
1735	14444.91	V 1735	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 4/27/18
13783	351.63	VW13783	COLUMBIA GAS	FIRE DEPT GAS UTILITY
13784	330.36	VW13784	WARREN FIRE EQUIPMENT, INC.	FIRE DEPT HELTMET FRONTS
13785	131.75	VW13785	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE/MATS SVC
13786	964.77	VW13786	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
13787	84.00	VW13787	SBH MEDICAL LTD	FIRE DEPT EMS SUPPLIES
13788	234.00	VW13788	FIRE SAFETY SERVICES, INC.	FIRE DEPT GAS DETECTOR CHIP REPAIR
13789	72.05	VW13789	PRINCIPAL TRUCK SUPPLY INC.	FIRE DEPT E343 REPAIR PARTS
13790	870.00	VW13790	CHAD MAST	FIRE DEPT EDUC REIMB/WALDORF MATH
13791	285.00	VW13791	MIATI EMBROIDERY	FIRE DEPT CUSTOM PATCHES
13792	160.82	VW13792	GABE HAFNER	FIRE DEPT TRAINING MEALS REIMB
13793	1668.76	VW13793	INTERSTATE BILLING SERVICE, INC.	FIRE DEPT BUCKET SEATS
13794	105.00	VW13794	THE DEXTER COMPANY	ROAD DEPT STROBE/LED LIGHTS
13795	195.95	VW13795	LOWE'S COMPANIES, INC	FIRE DEPT & COMM BLDG SUPPLIES
13796	919.66	VW13796	TYLER GRAY	HRA HEALTH CLAIM REIMB THRU 4/27/18
13797	122.64	VW13797	ROBERT BARCUS	HRA HEALTH CLAIM REIMB THRU 5/4/18
13798	40.00	VW13798	MICAH WERLING	HRA HEALTH CLAIM REIMB THRU 5/4/18
13799	421.91	VW13799	CFIS GROUP INC.	ROAD DEPT TOOL SUPPLIES
13800	437.09	VW13800	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT SUPPLIES
13801	263.75	VW13801	AIM MEDIA MIDWEST	ADMIN/ZONING ADVERTISING
13802	923.85	VW13802	JOHN DEERE FINANCIAL	PARK/CEMY/ROAD SUPPLIES
13803	134.24	VW13803	CLASSIC SOLUTIONS INC.	TWP BLDG SOAP DISPENSERS
13804	80.35	VW13804	MATHESON TRI-GAS INC.	ROAD DEPT GAS CYLINDER RENTAL
13805	40.00	VW13805	RIC IRVINE, ZONING INSPECTOR	ZONING INSPECTOR CELL PHONE REIMB MAY18
13806	37.08	VW13806	GORDON FLESCH CO., INC.	ADMIN COPIER USAGE FEE
13807	160.00	VW13807	HIGGINS & ASSOCIATES	ZOING HEARING COURT REPORTER 4/17
13808	124.07	VW13808	TIME WARNER CABLE	ADMIN BLDG INTERNET SVC
13809	495.00	VW13809	SERVICEMASTER JANITORIAL BY FAITH	ADMIN BLDG CLEANING MAY
13810	2657.80	VW13810	MAZANEC, RASKIN & RYDER CO, LPA	LEGAL COUNSEL FOR OPEC CLASS ACTION SUIT
13811	286.47	VW13811	VALTECH COMMUNICATIONS	ADMIN PHONE BILL UTILTY
13812	112.50	VW13812	MWG REMODELING & WOODWORKING LLC	COMMY BLDG DOOR REPAIRS
13813	593.64	VW13813	CHARTER HILL CONSTRUCTION INC.	FIRE STATION PAY APPL#18, 100% COMPLETE
13814	349008.31	VW13814	CHARTER HILL CONSTRUCTION INC.	FIRE STATION PAY APPL#19/FINAL RETAINAGE
13815	1522.14	VW13815	EXPRESS SERVICES INC	ROAD DEPT LABOR 4/16-4/26
13816	306.73	VW13816	FRONTIER	FIRE DEPT PHONE/BROADBAND SVC
13817	105.00	VW13817	PORTA KLEEN	PARK PORTABLE RESTROOM APR18
13818	72828.46	VW13818	SOUTHEASTERN EQUIPMENT CO., INC.	ROAD/FIRE EQUIPMENT
13819	1535.15	VW13819	MICRO CENTER	FIRE DEPT TRAINING RM COMPUTER/SPKRS/ACC
13820	25.98	VW13820	OHIO MULCH	FIRE DEPT GRASS SEED
13821	4455.08	VW13821	OHIGRO, INC	FIRE/ROAD/PARK LANDSCAPING SUPPLY
13822	611.31	VW13822	THE DELAWARE MOTIVE PARTS	ROAD DEPT REPAIR PARTS
13823	537.00	VW13823	SILCO FIRE & SECURITY	FIRE/ROAD EXTINGUISHER INSPECTIONS
13824	1927.64	VW13824	ADVANCED DRAINAGE SYSTEMS, INC.	ROAD DEPT DRAINAGE TILE/KLONDKIE RD
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513082.57			Total Amount of Pending Warrants	